LITTLE EGG HARBOR BOARD OF EDUCATION
January 24, 2011
4:30 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Work Session:

The work session was called to order at 4:46 p.m.
In Attendance: Mrs. Coates, Dr. Kasyan, Mrs. Winecoff, Mr. Coronato, Mr. Sanzari, Mr. Wood and Ms. Frasca.
Discussion of how to start the online evaluation process for the CSA. After each member completes the evaluation, Kathy Winecoff will return on March 28, 2011 to assist the Board with collating. A copy will be given to the board attorney. Ms. Winecoff talked about the Board Secretary evaluation and board evaluation goals and follow-up sheet. Dr. Kasyan and Mrs. Coates can complete board self evaluation. Ms. Winecoff said if anyone encounters problems accessing the forms online, to please call her.
Mr. Daleo arrived at 5:20 p.m.

Call to Order:

The meeting was called to order by Ms. Gina Frasca, Board President at 5:20 p.m.

Roll Call:

Mr. Cimino	-	Absent	Mr. Sanzari	-	Yes
Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Absent	Ms. Frasca	-	Yes
Dr. Newman	-	Absent			

Also present were: Dr. Frank Kasyan, Mrs. Lynn Coates, Mrs. Winecoff and Mr. Joseph Coronato

Executive Session:

Motion by R. Wood. Seconded by R. Sanzari.
To enter into Executive Session at 5:23 p.m. for the purpose of personnel, negotiations, litigation, student matters and any other action appropriate for executive session. Action may or may not be taken upon return to regular session.

Voice Vote: All Ayes
Absent: Mr. Cimino, Mr. Held, Dr. Newman

Out of Executive Session:

The board returned to public session at 6:31 p.m.

Pledge of Allegiance:

Ms. Frasca led the group in the Pledge of Allegiance.

Open Public Meeting Act:

Ms. Frasca read the Sunshine Statement as follows:
This is to advise the general public that in compliance with the Open Public Meetings Act, the Little Egg Harbor Board of Education caused to be posted at the Office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on January 11, 2011

to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and Sandpaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date and location of this meeting.

Superintendent's Report:

Dr. Frank Kasyan, Superintendent of Schools – Honored the Board for School Board Recognition Month

School Board Recognition Month:

Motion by R. Sanzari. Seconded by R. Wood.

To recognize the following:

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2011 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Little Egg Harbor Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHERAS, The Little Egg Harbor Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, The efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

RESOLVED, That the Little Egg Harbor Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2011 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Little Egg Harbor Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education

Roll Call:

Mr. Cimino	-	Absent	Mr. Sanzari	-	Yes
Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Absent	Ms. Frasca	-	Yes
Dr. Newman	-	Absent			

Mrs. Coates stated the motion carried.

Presentations:

Mrs. Jacqueline Truzzolino – Principal George J. Mitchell School – Students presented recent community service projects conducted at the George J. Mitchell School – Mrs. Lepore's class donated candy to the Atlantic City Rescue Mission, Mr. Kappeler and 3 students donated to the coat drive, Mrs. Truzzolino – 2nd grade book drive, Mrs. Pritsch's class sent letters to the military, Miss Miller and Mrs. Beykirch's classes had a mitten tree collection, Mr. Sink's class had "Help Hunger Be Gone".
Dr. Kasyan thanked students and staff involved in these efforts.

Dr. Kasyan spoke regarding the four staff members retiring this year, Mrs. Linda Hoffman, Mrs. Patricia Schmidt, Mrs. Linda Kardell and Mrs. Noreen Stillman. Dr. Kasyan reported on the following: NWEA testing, donations to the Tuckerton Food Pantry, Character Education Assemblies and grants for Ms. Mandra "Donor's Choose Organization and AtlantiCare Healthy School Initiative Mini Grant.

Open to Public:

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time, including item B10, Lease Purchase/Early Childhood Center, general public comment will occur later in the meeting.

There was none at this time.

Board Forum:

Ms. Frasca noted that the students and staff did a great job this evening.

Board Committee Update:

Ms. Frasca – Budget and Finance – Ms. Frasca update the board on the QSAC process and went on to give the date of the second community budget meeting, February 22, 2011 at 7:30 p.m and invited all to attend.

Board Secretary Business Items:

LITTLE EGG HARBOR BOARD OF EDUCATION
January 24, 2011
4:30 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Minutes:

Motion by R. Wood. Seconded by R. Sanzari.
To accept the minutes of the following Board of Education Meetings:

December 20, 2010 Regular and Executive

Line Item Transfers and Adjustments:

To approve the following:

- Current Appropriation Adjustments 128 – 159
- YTD Disbursement Adjustments 052 – 056

Approval of Bills, Bill List, Voided Check Register:

To approve the following:

Bill List	Month	Check Number Range
General Warrants	December	3543
General Warrants	January	3544 – 3634
Cafeteria	January	1244 – 1253
Community School	January	1331 – 1340
Referendum	January	416, Bank Fee
Referendum 2	January	Bank Fee
Voided Check Register	November	

November, 2010 Board Secretary's Report:

Pursuant to N.J.A.C. 6A: 22-2.11© 3, I, Lynn Coates, Board Secretary, certify that as of November 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A: 22-81, that the District financial accounts have been reconciled and are in balance.

Lynn Coates January 24, 2011
Board Secretary Date

BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION that pursuant to N.J.A.C. 6A:22-1.11 (c) 4, we certify that as of November 2010, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:2202.11 (c) 4 I – VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

November 2010

Treasurer's Report:

To accept the Treasurer's Report for the month of November 2010. The Board Secretary Report and the Report of the Treasurer are in agreement.

Approval of Payroll:

To approve the payroll as follows:

December 23, 2010	$777,147.34
January 14, 2011	$806,713.65
Total	***$1,583,860.99**

*Gross Pay includes gross pay, employer share of FICA and Medicare.

Travel

To approve travel and related expense reimbursement per policy.

Lease Purchase Early Childhood Center:

BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION to approve the concept of the lease purchase financing for the construction of an early childhood center adjacent to the George J. Mitchell School, ratifying publication of the notices of public hearing and request for proposals for selection of a lessor and investor in connection with the transaction, authorizing application to the commissioner of education for approval of the proposed lease purchase agreement, delegating the award of the lease to Business Administrator contingent upon receiving approval of the commissioner of education of the proposed lease purchase agreement, authorizing certain official to execute such agreement and related documents and authorizing other actions necessary to accomplish the transaction.

WHEREAS, The Board of Education of the Township of Little Egg Harbor in the County of Ocean, New Jersey (the "Board") has determined that it is necessary to undertake the construction an early childhood center, including all incidental work (the "Project") through a lease purchase transaction; and

WHEREAS, the Board has determined to pursue the lease purchase financing method in accordance with N.J.S.A. 18A:20-4.2(f) and the regulations promulgated thereunder consisting of N.J.A.C. 6A:26-10.1 et seq. (the "Regulations") to finance the Project; and

WHEREAS, the Board held a public hearing with respect to the proposed method of financing for the Project on January 24, 2011 after duly publishing a notice in accordance with the requirements of the Regulations; and

WHEREAS, the Board has selected McManimon & Scotland, L.L.C., to serve as Special Counsel (the "Special Counsel") and Acacia Financial Group, Inc, to serve as the financial advisor (the "Financial Advisor") for the transaction contemplated herein;

and

WHEREAS, the Board hereby ratifies the publication of the notices of public hearing and request for the receipt of proposals for the selection of a lessor and investor to enter into a lease purchase agreement for the Project; and

WHEREAS, the Board wants to delegate to the Business Administrator/Board Secretary the ability to award of the lease to the firm proposing with the most competitive financing; and

WHEREAS, the Board and the prospective financing company now intend to enter into a lease purchase agreement, a ground lease agreement, and all such other agreements and documents as may be necessary to complete the transaction once the Board receives the required approval of the Commissioner of Education (collectively, the "Lease"); and

WHEREAS, the Board now wants to delegate to the President and the School Business Administrator/Board Secretary the ability to execute the Lease and other related agreements and financing documents with the prospective purchaser of the lease purchase agreement (referred to herein as the "Lessor" and "Purchaser") upon the terms and the conditions set forth in this resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LITTLE EGG HARBOR IN THE COUNTY OF OCEAN, NEW JERSEY AS FOLLOWS:

Section 1. The Board hereby endorses the concept of the lease purchase financing of the proposed Project.

Section 2. The Board hereby determines that the annual lease purchase principal and interest payments for the Project can be included within its net budget spending growth limitation and that such payments will not result in the need for approval by the voters of additional spending proposals to maintain existing instructional programs or extracurricular activities.

Section 3. The Business Administrator/Board Secretary, together with the Superintendent of Schools, Bond Counsel, Financial Advisor, Board Attorney, and other appropriate representatives of the Board (together, the "School District Professionals") are hereby authorized to advertise and to solicit proposals for the selection of a lessor and investor and to take other appropriate steps necessary to prepare for the proposed lease purchase financing of the Project, and all such actions taken to date are hereby ratified. The Business Administrator/Board Secretary is hereby authorized to award the Lease to the most competitive proposal.

Section 4. The Business Administrator/Board Secretary, together with the other School District Professionals, are hereby authorized to make application on behalf of the Board to the Commissioner of Education for the approval of the proposed lease

purchase agreement for the Project and related documents in accordance with the requirements of the Regulations.

Section 5. The Board hereby approves the total Project cost of $2,000,000. It further authorizes the principal amount of the Lease in such amount. The Project will be initially treated as an "other capital project" and not be entitled to a New Jersey Schools Development Authority (SDA) grant. If the Project is subsequently entitled to a SDA grant, the principal amount of the Lease will be reduced by the grant amount.

Section 6. The Board hereby authorizes the execution and the delivery of and the performance by the Board of its obligations under the Lease, which shall be substantially in the form on file with the School Business Administrator/Board Secretary, in accordance with the provisions of this resolution. The Board hereby authorizes and directs the Board President or the School Business Administrator/Board Secretary to approve any changes, additions or deletions to the Lease as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Lease by the Board President or the School Business Administrator/Board Secretary.

Section 7. The Board hereby authorizes the execution and the delivery of and the performance by the Board of its obligations under the Ground Lease Agreement, which shall be substantially in the form on file with the School Business Administrator/Board Secretary, in accordance with the provisions of this resolution. The Board hereby authorizes and directs the Board President or the School Business Administrator/Board Secretary to approve any changes, additions or deletions to the Ground Lease Agreement as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Ground Lease Agreement by the Board President or the School Business Administrator/Board Secretary.

Section 8. The Board hereby authorizes the Business Administrator/Board Secretary, if necessary, to enter into an escrow deposit agreement (the "Escrow Deposit Agreement") for a fee to be negotiated, which shall be substantially in the form on file with the School Business Administrator/Board Secretary, in accordance with the provisions of this resolution. The Board hereby authorizes and directs the Board President or the School Business Administrator/Board Secretary to approve any changes, additions or deletions to the Lease as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Escrow Deposit Agreement by the Board President or the School Business Administrator/Board Secretary.

Section 9. The payments of rent or other monies due under the Lease shall be made only from the Special Revenue Fund of the Board. Neither the Board nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Lessor under the Lease from any taxing source for the payment of any sums due

under the Lease. The obligations of the Board under the Lease shall not constitute indebtedness of the Township of Little Egg Harbor or of any department, agency or political subdivision thereof. The Lease sets forth the term of the Lease, the rental payments to be paid by the Board in respect thereof and the dates on which rents shall be due and payable.

Section 10. The proceeds of the sale of the Lease shall be applied to (i) pay costs of the Project, (ii) pay accrued interest on the Lease, if any, and (iii) pay the costs of entering into the Lease.

Section 11. The Board hereby authorizes the preparation, the execution and the delivery of and the performance by the Board or its representatives of its obligations under the Lease, the Ground Lease, the Escrow Agreement and other related agreements and documents.

Section 12. The Board President or the School Business Administrator/Board Secretary are hereby authorized and directed to execute and to deliver on behalf of the Board the agreements referred to herein, if needed, and any such other agreements as may be necessary to carry out the transaction authorized by this resolution. The Board President, the School Business Administrator/Board Secretary, the School District Professionals and other appropriate representatives of the Board are hereby authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the transaction contemplated by this resolution and the agreements authorized herein. The Board President, the School Business Administrator/Board Secretary, Special Counsel and other representatives of the Board as appropriate are hereby authorized to execute such documents and to take all actions that may be necessary or desirable for the implementation of the financing of the Project.

Section 13. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of the interest portion of the rental payments under the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease. The Lease will be designated as a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3)(B)(ii) of the Code.

Section 14. If necessary, the Board reasonably expects to reimburse its expenditure of Equipment costs paid prior to the issuance of the Lease with proceeds from the tax-exempt lease.

(A) This resolution is intended to be and hereby is a declaration of the Board's official intent to reimburse the expenditure of Equipment costs paid prior to the issuance of the Lease with the proceeds of the Lease, in accordance with Treasury Regulations §150-2.

(B) The Equipment costs to be reimbursed with the proceeds of the Lease will be "capital expenditures" in accordance with the meaning of Section 150 of the Code.

(C) No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Lease used to reimburse the Board for Equipment costs, will not be used in a manner that results in the creation of "replacement proceeds," including "sinking funds," "pledged funds," or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Lease, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1).

(D) All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Lease is paid, or (ii) the date the Equipment is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 15. This resolution shall take effect immediately.

Notice is hereby given that proposals will be received by the Board of Education of the Township of Little Egg Harbor in the County of Ocean, New Jersey for the financing of a lease purchase transaction. The proceeds of the lease will be used to finance the construction of an early childhood center, including all incidental work. The principal amount of the lease is anticipated to be approximately $2 million.

Proposals are due on, February 24, 2011 at 2:00 p.m. at the offices of Acacia Financial Group, Inc., the Board's financial advisor, located at Four Greentree Centre, 13000 Route 73, Suite 206, Marlton, NJ 08053. Proposals should be addressed to the attention of Jennifer Edwards, Vice President. Her phone number is (856) 234-2266.

Requirements for the submission of a proposal can be obtained by calling or writing Ms. Edwards. The Board of Education reserves the right to reject any and all proposals or to waive any informalities or omissions in the proposals. No proposal can be withdrawn for a period ending (30) days after their due date.

Roll Call:

Mr. Cimino	-	Absent	Mr. Sanzari	-	Yes
Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Absent	Ms. Frasca	-	Yes
Dr. Newman	-	Absent			

Mrs. Coates stated the motion carried.

Board Correspondence:

- Correspondence from NJSBA
- Correspondence regarding Headstart
- Correspondence regarding paper inventory
- Correspondence from Mrs. Fairhurst
- Correspondence from Nutri-Serve Food Management, Inc.
- Correspondence from New Jersey Department of Education

Administrator's Reports:

- Carol Saker, Director of Special Services
- Troy Henderson, Principal Frog Pond Elementary School – Mr. Henderson complimented the Facilities staff on their snow removal efforts.
- Jacqueline Truzzolino, Principal George J. Mitchell Elementary School

Retirements:

Ms. Frasca spoke regarding retirees, noting they will be missed - best of luck!

Motion by R. Wood. Seconded by A. Daleo.
To accept, with regret, the following retirements as listed below:

a. Linda Hoffman, Special Education Teacher, GJM, 37 years, effective 6/30/2011
b. Patricia Schmidt, Teacher, GJM, 35 years, effective 6/30/2011
c. Noreen Stillman, School Nurse, FPE, 25 years, effective 6/30/2011
d. Linda Kardell, Special Education Teacher, FPE, 8 years, effective 10/1/2011

Roll Call:

Mr. Cimino	-	Absent	Mr. Sanzari	-	Yes
Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Absent	Ms. Frasca	-	Yes
Dr. Newman	-	Absent			

Mrs. Coates stated the motion carried.

Graduate Course Approval:

Motion by R. Wood. Seconded by R. Sanzari.

To approve the following Graduate Course Approvals as per the Little Egg Harbor Education Association/Board Contractual Agreement:

NAME	COURSE/SEMESTER	TUITION
Anna Avanti Richard Stockton College	SPRING 2011 - EDUC 5335 Developmental Reading Inst.	$1551.75
Anna Avanti Richard Stockton College	SPRING 2011 – EDUC 5337 Curriculum Based Assessment	$1,551.75

Amanda DelMonte Richard Stockton College	SPRING 2011 - EDUC 5334 Differentiated Instruction Techniques	$1,551.75
Amanda DelMonte Richard Stockton College	SPRING 2011 - EDUC 5335 Developmental Reading Inst.	$1551.75
Anne Flynn Georgian Court University	SPRING 2011- EDUC 5011 Curricular Leadership for the Inclusive Elementary School	$1,800.00

Advanced Training Level:

To approve the following request for Advanced Training Level of the Teacher's Salary Guide, effective February 1, 2011, as listed below:

a. Melissa Beykirch, BA +15 Step 17 from $69,439 to MA Step 17 $70,419
b. Deborah Bonner, BA Step 17 from $68,489 to BA+ 15 Step 17 $69,439
c. Catherine Rosenberg, BA+30 Step 2 from $52,149 to MA Step 2 $52,519

To approve the following request for Advanced Training Level of the Paraprofessional Staff Salary Guide, effective February 1, 2011, as listed below:

a. Cynthia Anderson from Step 6 + 30 ($15,233) + 500 longevity +3 cr. (.10 per hour – 117) = $15,850 total salary to Step 6 + 30 (15,233) +500 longevity + 9 cr. (.30 per hour = 351) = $16,084 total salary prorated.

Leave of Absence:

To approve the following request(s) for Leave of Absence as listed below:

a. Nancy Schott, Part-time Kitchen Worker, GJM School, requested to extend her medical leave of absence until on or about February 1, 2011.

b. Shannon Longinetti – George J. Mitchell Elementary School –Preschool Teacher – Maternity Leave of Absence, effective on or about April 25, 2011 through June 30, 2011. She will be utilizing 25 sick days 2 non cumulative days and 1 personal days. Additionally, she has requested to use Federal Family Medical Leave Act and the New Jersey Family Leave Act.

Staffing 10/11:

To approve the appointments of the following staff as listed below:

LITTLE EGG HARBOR BOARD OF EDUCATION
January 24, 2011
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Frog Pond Elementary School – Multi-Purpose Room

Staff Member	Position & Guide Step / Type of Assignment	Att #	T	Salary or Rate	Pymt Meth	Wage Guide	Employed From/To	Budget Category / School
Rachel Bolton	P/T Spec. Ed. Paraprofessional / Step 1	6a	N	$10.02 x 2.50 x 180 = $4,509 pro-rated	SM	PTA	On or about 1/25/2011 to 6/30/2011	Inst. / FPE
Gayle Bentsen-Delprete	P/T Spec. Ed Paraprofessional / Step 1	6b	N	$10.02 x 2.25 x 180 = $4,058 pro-rated	SM	PTA	1/25/2011 – 6/30/2011	Inst / FPE
Danielle Manzoni	P/T Spec. Ed Paraprofessional / Step 1	6c	N	$10.02 x 2.25 x 180 = $4,058 pro-rated	SM	PTA	On or about 1/25/2011 to 6/30/2011	Inst. / FPE
Dawn McCloskey	P/T Spec. Ed Paraprofessional / Step 1	6d	N	$10.02 x 2.00 x 180 = $3,607 pro-rated	SM	PTA	On or about 1/25/2011 to 6/30/2011	Inst. / FPE
Jacqueline Harned	Counselor	6e	N	$10.00 per hour – flexible	SM	CS		Comm. Sch. / FPE/GJM

Y= Tenured, N= Not Tenured, SM= Semi-monthly

Wage Guide	Budget Category
LEHEA= Little Egg Harbor Education Association Guide LEHA=Little Egg Harbor Administrator Guide LEHSS= Little Egg Harbor Support Staff Guide PTA= Part Time Aide Chart CS= Community School Chart NA= Non-Aligned	Inst = Instructional (Teachers and Instructional Aides) Fac = Facilities Food Ser = Cafeteria Admin = Administration Tech = Technology Trans = Transportation Comm Sch – Community School Ed Found – LEH School District Education Foundation
School	**Type of Assignment**
FPE = Frog Pond Elementary School GJM = George J Mitchell School ADM= Administration Building	Grade (Grade Level) Class (MD, LD, BD, Special Ed) Special Assignment (Custodian, Secretary, Principal)

Student Teacher Placement:

To approve the following request(s) for student teacher placement for the 2010/2011 School Year as listed below:

Name	**College/Semester**	**Placement**
Frank Caltagirone K-5	Monmouth University Student Teacher 1/29/2011 – 4/29/2011	FPE 4th Grade – Mr. DeWitt
Philip Cross K-5	Kean University Junior Practicum January 18, 2011 – May 9, 2011 3 hours per week	GJM Physical Education - Mrs. English

Special Services:

To approve the billing of the Toms River School District for two special education homeless students, one third grader and one fifth grader. Total pro-rated yearly amount of $13,499.93 each (per diem of $102.27 each).

Extended School Year Program - 2011:

To approve the Extended School Year Program from July 11, 2011 through August 11, 2011, Monday through Thursday.

To approve the following job postings for the Extended School Year 2010 as listed below.

1 ESY Coordinator (105 hours & 40 hours/paperwork)
1 Preschool Disabled Program Teacher (85 hours)
1 ESY School Nurse (105 hours)
2 Multiply Disabled Program Teachers (each 85 hours)
3 Autism Program Teachers (each 105 hours)
3 Speech Therapists (each 30 hours)

Roll Call:

Mr. Cimino	-	Absent	Mr. Sanzari	-	Yes
Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Absent	Ms. Frasca	-	Yes
Dr. Newman	-	Absent			

Mrs. Coates stated the motion carried.

Emergency Management Plan:

Motion by R. Wood. Seconded by A. Daleo.
To approve the updated Emergency Management Plan for use in the Little Egg Harbor School District.

Policy and Procedures:

To approve the following policies for revision as listed below:

POLICY #	POLICY TITLE
1523	(M) Comprehensive Equity Plan
1530	(M) Equal Employment Opportunities
1550	(M) Affirmative Action Program for Employment and Contract Practices
2260	(M) Affirmative Action Program for School and Classroom Practices
2415.01	(M) Academic Standards, Academic Assessments and Accountability
2423	(M) Bilingual and ESL Education
6360	(M) Political Contributions
6362	(M) Contributions to Board Members and Contract Awards
8420	(M) Emergency and Non-Fire Evacuation Plan
8740	Bonding

To approve the following policies for 1st reading as listed below:

POLICY #	POLICY TITLE
1140	(M) Affirmative Action Program

To approve the following regulations for revision as listed below:

REGULATION #	REGULATION TITLE
1530	(M) Equal Employment Opportunities Complaint Procedure
1550	(M) Affirmative Action Program for Employment and Contract Practices

	Complaint Procedure
2423	(M) Bilingual and ESL Education
8420	(M) Emergency and Non-Fire Evacuation Plan
8420.2	(M) Bomb Threat
8420.7	(M) Lockdown Procedures

To approve the following regulations for 1st reading as listed below:

REGULATION #	REGULATION TITLE
8420.10	(M) Active Shooter

Substitutes:

To approve the following substitutes for the 2010-2011 school year:

	Name	Teacher Certified $78/day _____ Teacher Sub Cert $70/day	Nurse $85/ day	Para $8/hr	Sect'y $9/hr _____ Clerk $8/hr	Custodian $10/hr.	Lead Counselor $10/hr. _____ Lead Camp Counselor $12/hr.	Head Camp Counselor $10/hr.	Counselor $8/hr. _____ Camp Counselor $8/hr	CIT $7.25 /hr. _____ Camp CIT $7.25 /hr.
A	Johnson, Kim					✓				
B	Camp, Jean	✓								
C	Wood, Georgette	✓								
D	Hazley, Traci	✓								
E	Schmidt, Michael	✓								
F	Henrickson, Robin	✓								
G	Nuttall, Aimitria			✓	✓					
H	Pastcrak, Marie			✓	✓					
I	Bremer, Evelyn			✓	✓					

Donations:

To accept the following donations:

a. Donor's Choose Org – Kathie Mandra's Third Grade Class – total donation $390.60
DD870X – Multilevel Nonfiction Book Sets – Gr 3-4 Complete Series, quantity 1 - $99.00, each
DD738 – Read & Respond Prompt Cards, quantity 1, $29.95, each
TT177 – Level N Book Bin – Gr. 3 – Library 2, quantity 1, $29.95, each
TT174 – Level M Book Bin – Gr. 2-3 – Library 2, quantity 1, $31.95, each
AA337 – Level N Book Bin – Gr. 3 – Library 1, quantity 1, $33.95, each
AA336 – Level M Book Bin – Gr. 2-3 – Library 1, quantity 1 $32.95, each
LL625 – Level N Nonfiction Book Bin, quantity 1, $38.95, each
LL624 – Level M Nonfiction Book Bin, quantity 1, $43.95, each
FF718 – Language Multilevel Folder Games – Gr. 2-3, quantity 1, $49.95, each

b. Mark's Plumbing and Heating – 2 insta-heat units

Community Use of School Property:

To approve the following requests for Community Use of School Property as per Board Policy #7150 as listed below:

Organization/Event	**Date/Time**	**Location**
South Jersey Surf Baseball Club	Thursdays – 5:00pm – 6:00pm January 2011 – April 2011	GJM - gymnasium
Fundraiser for the Tuckerton Food Pantry Building. Sponsored by New York Life Ins. Company/Groups Insurance Solutions LLC & the LEH School District	Saturday, March 19, 3011 9:00am – 6:00pm	FPE – gymnasium and multi purpose room
Bayshore Athletic Assoc.	March 2011 through June 2011 Monday thru Friday 5:00pm - dark	Baseball fields

Roll Call:

Mr. Cimino	-	Absent	Mr. Sanzari	-	Yes
Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Absent	Ms. Frasca	-	Yes
Dr. Newman	-	Absent			

Mrs. Coates stated the motion carried.

Enrollment/Attendance: ***Enrollment report submitted by Doris Ogden, Attendance Officer as of***

George J. Mitchell Elementary School	997
Frog Pond Elementary School	841
District Total Enrollment	1838
CIEBP	1 (Frog Pond)
Out of District	6 (5 Frog Pond & 1 GJM)
Incoming Tuition Student	2 (2 Frog Pond)
Head Start	25
Enrollment One Year Ago	1801
Enrollment Two Years Ago	1746

Health Office Reports: Monthly Health Office Reports as submitted by Health Office Staff

Suspensions:

George J. Mitchell Elementary School		Frog Pond Elementary School	
In School	6	In School	0
Out of School	1	Out of School	0
Bus	0	Bus	0

Open to the Public:

Ms. Winecoff reiterated Dr. Kasyan's thanks to Board Members stating they have a tremendous number of hours that the board contributes to the community, countless hours training. On behalf of NJSBA thank you for the job you do for the children.

Mrs. Stewart – President Teacher's Association – Updated the board on the looming cuts that are coming. There is legislation regarding contracts and negotiating and jobs pending. The teachers have done a postcard writing campaign and are requesting board support for this bill. Dr. Kasyan stated there was discussion during the president/vice president meeting this evening and it was received positively.

Board Forum:

Mr. Wood thanked Mr. Henderson for comments regarding custodial staff and went on to say that they get little credit and do so much, Mr. Wood also noted the custodians did a great job with snow removal. Mr. Wood wished the superintendent would relay his comments to staff. Dr. Kasyan stated he would relay Mr. Wood's comments to the custodial staff.

Ms. Frasca thanked Mrs. Stewart and stated we need to keep the lines of communication open.
Dr. Kasyan agreed with the comments on the custodians and thanked them again.

Miscellaneous:

Adjournment: Motion by R. Wood. Seconded by R. Sanzari.
To adjourn at 7:36 p.m.

Respectfully Submitted,

Lynn Coates
School Business Administrator/Board Secretary